

Exhibit No. 3
62-9517

31 December 1962

MEMORANDUM FOR: Inspector General

FROM : Office of the Deputy Director

STAT This is to advise that on 31 December 1962 [redacted] a secretary in the Atomic Biological Chemical Division of DCI, requested an appointment with General Carter to discuss a "strictly personal" matter concerning herself. I asked [redacted] if she had brought her problem to the attention of the IG Staff, and she replied negatively. I then explained to her that neither the DCI nor the DDCI could possibly see all Agency employees concerning personal problems, that the Inspector General was their personal representative in these matters, that any interview she had with the IG Staff would be treated with utmost confidence, and that if the matter could not be solved by that Staff, then it would be brought to the attention of the DDCI. In response to my query as to whether she would like me to have a member of the IG Staff contact her, [redacted] asked me for my name, said I could cancel her request to see General Carter, stated that she had thought of talking to Mr. Kirkpatrick (indicating she might do so later), and closed by saying that although she needed help on something, "there really is no problem."

STAT [redacted] 25X

/s/  
STAT [redacted]  
Secretary to General Carter

## Distribution:

Original - Inspector General

1 - DDCI

1 - Executive Director

1 - ER

DEC 31 3 25 PM '62  
JG

ER -  
Do not put in  
Correspondence Journal.

BLP